



Onboarding Form: Store Data - Page 1

Please fill out this form to the best of your ability. This will help Throttle to expedite your set up.

What Throttle Needs from You:

1. Complete this form and send it back to Throttle as soon as possible. (email to **onboarding@throttleitup.com** or fax to **301.668.9364**)
2. By signing to the right, I approve the transfer of 24 months of historical data from my POS partner and a daily transactional feed moving forward as long as I am on the Throttle reminder program.

I understand I can cancel this data feed at any time. Throttle will not sell my data. _____
Signature Approving Data Transfer

Best Contact During Set Up:

Name: _____ Title: Owner Manager
Email: _____ Phone: _____

Store Address & Email (to be used for postcard and email reminders):

Store Name: _____
Street Address: _____
City: _____ State/Province: _____ Zip/Postal Code: _____
Store Website: _____ Store Phone: _____
Store Email Address: _____
(This email address will appear in the From and Reply-to Fields of the email reminders)

Hours of Operation:

Monday: _____ am - _____ pm
Tuesday: _____ am - _____ pm
Wednesday: _____ am - _____ pm
Thursday: _____ am - _____ pm
Friday: _____ am - _____ pm
Saturday: _____ am - _____ pm
Sunday: _____ am - _____ pm

Other Business on Site:

Car Wash
 State Inspection
 Other: _____

POS System:

ISI AutoData SAGE DRB eLUBE PMA ASA iLube Mitchell*
 Other: _____ Store ID (if applicable): _____

*Note: Throttle uses Teambuilder to extract data from Mitchell stores. We will need your Teambuilder user name and password. We will call to follow-up.

Transitioning POS Systems? If YES, what is your OLD POS System? _____

Onboarding Form: Offers

Choose your own offers or use the recommended offers. Questions? Contact Throttle at (800) 966-1661 or onboarding@throttleitup.com

Touch 1: 3,000-5,000 miles after last service

Recommended: **10% OFF**

Use Recommended Offers – OR –

_____ % OFF Any Service

Please present coupon during check-in

Bring your vehicle in for oil changes and more! We offer complete automotive maintenance services. Services are performed by professional technicians, trained to take care of your vehicle with speed and accuracy.

Coupon Code: XXXX

Recommended: **\$5.00 OFF**

Use Custom Offers - Fill in below:

\$ _____ OFF Full Service Oil Change

Please present coupon during check-in

Oil is the lifeblood of your vehicle's engine. Changing the oil and filter according to your owner's manual specifications will keep your engine running smoothly and maintain your warranty.

Coupon Code: XXXX

Touch 2: 30 days after Touch 1

Recommended: **10% OFF**

Use Recommended Offers – OR –

_____ % OFF Any Service

Please present coupon during check-in

Bring your vehicle in for oil changes and more! We offer complete automotive maintenance services. Services are performed by professional technicians, trained to take care of your vehicle with speed and accuracy.

Coupon Code: XXXX

Recommended: **\$5.00 OFF**

Use Custom Offers - Fill in below:

\$ _____ OFF Full Service Oil Change

Please present coupon during check-in

Oil is the lifeblood of your vehicle's engine. Changing the oil and filter according to your owner's manual specifications will keep your engine running smoothly and maintain your warranty.

Coupon Code: XXXX

Touch 3: 6,000-10,000 miles after last service

Recommended: **15% OFF**

Use Recommended Offers – OR –

_____ % OFF Any Service

Please present coupon during check-in

Bring your vehicle in for oil changes and more! We offer complete automotive maintenance services. Services are performed by professional technicians, trained to take care of your vehicle with speed and accuracy.

Coupon Code: XXXX

Recommended: **\$8.00 OFF**

Use Custom Offers - Fill in below:

\$ _____ OFF Full Service Oil Change

Please present coupon during check-in

Oil is the lifeblood of your vehicle's engine. Changing the oil and filter according to your owner's manual specifications will keep your engine running smoothly and maintain your warranty.

Coupon Code: XXXX

Touch 4: 30 days after Touch 3 (Optional)

Recommended: **15% OFF**

Use Recommended Offers – OR –

_____ % OFF Any Service

Please present coupon during check-in

Bring your vehicle in for oil changes and more! We offer complete automotive maintenance services. Services are performed by professional technicians, trained to take care of your vehicle with speed and accuracy.

Coupon Code: XXXX

Recommended: **\$8.00 OFF**

Use Custom Offers - Fill in below:

\$ _____ OFF Full Service Oil Change

Please present coupon during check-in

Oil is the lifeblood of your vehicle's engine. Changing the oil and filter according to your owner's manual specifications will keep your engine running smoothly and maintain your warranty.

Coupon Code: XXXX

Customer Information Form

Classic Forms and Systems, Inc. t/a Classicplus



Attn: Throttle Onboarding
Fax (301) 668-9364
Email: onboarding@throttleitup.com

Company Name (DBA)

Address Line 1

Address Line 2

City

State

Postal Code

Phone

Email

Billing To (Accounts Payables Company)

Accounts Payables Address Line 1

Address Line 2

City

State

Postal Code

Phone

Invoices to be emailed to:

Names and Titles of Principals of Business

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Nature of Business

How Long in Business

Tax ID Number (no dashes)

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Corporate Sole Proprietor LLC Partnership State

Name and Address of the Parent Company, if any.

Address Line 1

Address Line 2

City

State

Postal Code

Please electronically sign this form below. If you are unable to create an electronic signature or would prefer to manually complete/sign this form, you may do so. If you choose to manually complete/sign the form, please print, complete, sign, then fax the form to Classicplus at 301-668-9364. Once you sign this document, all fields above will be locked and you will not be able to make additional edits to this page.

A finance charge will be applied at a periodic rate of 1 ½ % per month (annual percentage 18%) on past due balances over 30 days. Customer agrees to pay within terms of invoice. I further understand that should it be necessary to employ a collection agency or attorney to collect monies due, my firm will be responsible for all reasonable costs of collection.

Signature: _____ Date: _____

Credit Card Authorization for Payment

Classic Forms and Systems, Inc. t/a Classicplus



Attn: Throttle Onboarding
Fax (301) 668-9364
Email: onboarding@throttleitup.com

Card Type Master Card Visa Discover American Express

Company Name

Name on Card

Account Number

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CCV Number

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Expiration Date

Month

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Year

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Please electronically sign this form below. If you are unable to create an electronic signature or would prefer to manually complete/sign this form, you may do so. If you choose to manually complete/sign the form, please print, complete, sign, then fax the form to Classicplus at 301-668-9364. Once you sign this document, all fields above will be locked and you will not be able to make additional edits to this page.

I authorize Classicplus to charge the credit card listed above for charges relating to products or services I have authorized and provided to me.

Signature: _____ Date: _____

After you have completed and signed all pages of this document, submit this form directly to Classicplus.
Submit via email to onboarding@throttleitup.com or print the completed and signed form and fax it to # 301-668-9364.